

# The Jersey Process Professional



www.NJPPSA.org

April 14, 2011

Volume 1, Issue 1

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## Meeting Information

- ◆ June 7, 2011
- ◆ September 16, 2011  
(possibly to be held in Saratoga, NY in conjunction with NYSAPPS)
- ◆ November 8, 2011
- ◆ All meetings tentatively scheduled for 4:00pm
- ◆ **Any members who have not received their membership card should be sure to attend the next meeting to receive it. Please see attachment for membership form.**

## President's Report

I'm back and happy to be here!

As many of you may or may not know, our great organization the New Jersey Professional Process Servers Association was started nearly 20 years ago with the brain power of Danny Callahan, Jim Flink and myself and it still exists today with the help, knowledge and teamwork of all our members. I am happy to be President once again and to lead the NJPPSA in the future.

Since we became chartered with NAPPS in 2002, we have experienced significant growth but still have a ways to go. There are many challenges yet to face in our profession and we need to be at the forefront and ready for the next change to occur. The NAPPS conference is coming up on April 28<sup>th</sup>-30<sup>th</sup>, 2011 in San Antonio, TX and I would love to see as many of you there as possible. John Perez is as active as ever with the National Association as well as our New Jersey Association and I look forward to his presentation and words of wisdom there at the conference. I hope that our own association can have as much attendance as what we see

each year at NAPPS and at some of the other association conventions which take place each year. We have a lot to be thankful for over the past 20 years by not having to face many dilemmas but don't forget, we were given the opportunity by a Rule change which occurred in 2000 which enabled us all to serve initial Process, but we cannot take it for granted by not working together to keep it valid and managed. There are still a lot of significant changes which will take place and I look forward to leading our association through these changes in the coming year. I am thankful for our past leaders and excited to be working with our current board. Thank you!

Jerry Colasurdo

## Membership Committee

I am pleased to say that more than 95% of members have renewed their NJPPSA listings for 2011. We will be removing all unpaid members from our web site on April 20<sup>th</sup>, 2011, so if you haven't paid your dues, please renew by the deadline date.

We would like to increase our membership and our list of Certified Process Servers. If you know of any process servers who are not

NJPPSA members, please reach out to them and encourage them to join and/or take the Educational course offered by John Perez.

We have some very interesting meetings being planned for 2011. We hope to see all of our members at the meetings. It is a pleasure to be your membership chairperson.

Ethel Smith

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## Board Members:

### President:

Jerry Colasurdo  
jerry@dgrlegal.com  
973-403-1700 x210

### Vice-President:

Robert Stalb  
service  
@lawyersedgeprocess.com  
201-489-8080

### Secretary:

Karen Swickle  
karennjserve1@aol.com  
800-488-8868

### Treasurer:

Ethel Smith  
A1mssnger@aol.com  
732-431-9112

### Directors:

Kristen Adams  
Adamsk777@comcast.net  
856-235-5001

John Perez  
Newjerseylegal@aol.com  
732-920-9880

John Hiltwine  
serveit@turbolegal.com  
856-957-4001

Our last annual meeting and election for the New Jersey Professional Process Servers Association were held in November 2010 and want to congratulate all of our new board members at this time. Thanks to all of our hard working members in selecting the new leaders of the NJPPSA.

## Regulatory Affairs

Thank you for giving me the opportunity to be the Regulatory Affairs chairperson this year. I look forward to keeping everyone up to date on any rule changes which may affect how we serve Process and how we do business here in New Jersey.

Many of you may have areas of expertise in Regulatory Affairs which would benefit me on this committee, so please feel free to contact me at any time with your thoughts so that we

can accomplish what is needed together as a team.

I look forward to the challenges facing all of us and in the upcoming months will take on what is needed to accept those changes in our profession.

John Hiltwine

## Certification and Continuing Education

Once again, I will be implementing the NJPPSA Certification and Continuing Education Program here in New Jersey.

While sewer service has plagued us in New York State and some other states as well, I have been instrumental in providing testimony in a number of courts around the country to fight the negative publicity as well as introducing a program which would be beneficial for all Process Servers.

It is important to keep current with your NJPPSA Certification by attending the upcoming membership meetings. We need to be

ready to combat legislative challenges and rule changes which may be detrimental to our profession and by keeping your Certification current, it shows the courts that we are serious about what we do. As such, in order to maintain the designation "Certified Process Server" please keep your membership current and up to date.

I look forward to continue as your Certification & Continuing Education Chairperson and also to the challenges facing our profession.

John Perez

## Certified Process Server Program Requirements

NJPPSA members in good standing are encouraged to seek education and training in the field of process serving. To that end, NJPPSA is sponsoring seminars on the subject of "How to Serve Civil Process in New Jersey" which shall hereafter be referred to as the NJPPSA Certification Course. Members attending and meeting the requirements of these seminars will be eligible to be designated by NJPPSA as "Certified Process Servers". Those

so designated will receive a NJPPSA Approved Identification Card, and their names will appear on a Registry of Certified Process Servers maintained by the NJPPSA Secretary.

### Membership In Good Standing Required

A prerequisite to obtaining and maintaining the designation "Certified Process Server" is membership, in good standing, in NJPPSA. As such, a NJPPSA member has agreed to abide

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## Certified Process Server Program Requirements (cont.)

the Bylaws of the Association, and the Canons of Professional and Ethical Conduct for Professional Process Servers in New Jersey . These form the basis of professionalism among process servers which is one of the purposes of this Association.

### Initial Certification

1. All members in good standing who have previously attended the NJPPSA Certification Course are eligible to be designated "Certified Process Servers" with all the rights and benefits attendant thereto.

2. All members in good standing who shall hereafter satisfactorily complete the NJPPSA Certification Course shall be eligible to be designated "Certified Process Server" with all the rights and benefits attendant thereto.

### Certification Requirements

1. NJPPSA member in good standing.

2. Attend the NJPPSA Certification Course.

3. Pass a written examination designed to demonstrate a working knowledge of the rules, statutes, practices and procedures for service of process within the State of New Jersey . Testing and re-testing procedures to be established.

### Maintenance of Certification Status

1. All members in good standing who have received their initial certification shall be required to obtain, on a yearly basis, continuing education credits in order to maintain the designation and status of "Certified Process Server". Acceptable continuing education credits shall consist of at least eight hours annually at one or more of the following:

a. Attendance at each NJPPSA quarterly meeting during given year (@ 2 hours), or

b. Attendance at NJPPSA annually sponsored court rules update seminar (2 hours), or

c. Attendance at other professionally sponsored seminars or educational programs on the subject of service of process in New Jersey . ( proof of subject matter & length of course required)

d. Proof of satisfaction of these requirements shall be the responsibility of each eligible member. Failure to maintain the yearly continuing education requirements shall be sufficient cause for the removal of a member's name from the Registry of Certified Process Servers maintained by the Association, and for the revocation of the NJPPSA issued Approved Identification Card.



### Process Server Seminars and Training to Non-Members

NJPPSA encourages all persons engaged in the business of service of process to obtain education and training on this subject matter from any source possible. Recognizing the unique nature and value of the NJPPSA Certification Course, NJPPSA has made, and will continue to make, its seminars available to the public for a fee. Any person attending these seminars may be eligible for the designation "Certified Process Server" only upon becoming a NJPPSA member, provided that admission to membership is made within one year of attendance at seminar.

### Fees and Costs

The fees charged to NJPPSA members and nonmembers for attendance at the NJPPSA Certification Course shall be determined by the Board of Directors.

### Administration and Oversight

The Certification and Continuing Education Standing Committee shall be responsible for the implementation, administration and oversight of the NJPPSA Certification and Continuing Education Program.

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## State Associations

Within NAPPS there are a number of state associations. As a professional process server it is important to support these associations which help uphold the process service reputation and industry. By becoming a member you also not only support the given state association but you also make it easier for others within their organization to find you when searching for a New Jersey process server.

### **Arizona Process Servers Association (APSA)**

Chartered in 1986

President: Larry Ratcliff

Phone: (928) 367-0510

For membership info contact:

Patty Chlebanowski (602) 254-7427

P.O. Box 2233

Phoenix, AZ 85002

website: [www.arizonaprocessservers.org](http://www.arizonaprocessservers.org)

### **California Association of Legal Support Professionals (CALSPRO)**

Chartered in 1985

President: Chad Barger

Phone: (661) 327-8022

For membership info contact:

CALSPRO Admin. Office (916) 239-4065

2520 Venture Oaks Way, #150

Sacramento, CA 95833

e-mail: [info@calspro.org](mailto:info@calspro.org)

website: [www.calspro.org](http://www.calspro.org)

### **Florida Association of Professional Process Servers (FAPPS)**

Chartered in 1993

President: Bob Musser

Phone: (407) 679-1539

For membership info contact:

Justin Petrae (877) 383-2777

P.O. Box 72

Melbourne, FL 32902-0072

e-mail: [administrator@fapps.org](mailto:administrator@fapps.org)

website: [www.fapps.org](http://www.fapps.org)

### **Michigan Court Officer, Deputy Sheriff & Process Servers Association (MCODSA)**

Chartered in 2007

President: Tim Sutherland

Phone: (586) 939-0880

For membership info contact:

MCODSA Admin. Office (800) 99-CIVIL

721 N. Capitol Ave., Ste. 3

Lansing, MI 48906

e-mail: [president@mcodsa.com](mailto:president@mcodsa.com)

website: [www.mcodsa.com](http://www.mcodsa.com)

### **New Jersey Professional Process Servers Association (NJPPSA)**

Chartered in 2002

President: Jerry Colasurdo

Phone: (973) 403-1700

For membership info contact:

Ethel Smith (732) 431-9112

378 Taylors Mills Rd

Englishtown, NJ 07726

website: [www.njppsa.org](http://www.njppsa.org)

### **New York State Professional Process Servers Association (NYSPPSA)**

Chartered in 2002

President: Lawrence Yellon

Phone: (516) 248-8270

For membership info contact:

Vincent or Robert Gillis (631) 503-7076

PO Box 632

Moriches, NY 11955

e-mail: [admin@nysppsa.org](mailto:admin@nysppsa.org)

website: [www.nysppsa.org](http://www.nysppsa.org)

### **Oregon Association of Process Servers, Inc. (OAPS)**

Chartered in 1995

President: Matt Klein

Phone: (541) 335-2258

For membership info contact:

Carrie Elish (503) 241-0636

e-mail: [membership@oapsonline.com](mailto:membership@oapsonline.com)

website: [www.oapsonline.com](http://www.oapsonline.com)

### **Texas Process Servers Association (TPSA)**

Chartered in 2002

President: Kathy Burrow

Phone: (254) 399-9400

For membership info contact:

Brenda Atteberry (254) 399-9400

815-A Brazos Street

Austin, TX 78701

website: [www.texasprocessservers.org](http://www.texasprocessservers.org)

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## State Associations (cont.)

### Washington State Process Servers Association (WSPSA)

Chartered in 1988

President: Randy Bennett

Phone: (800) 555-6650

For membership info contact:

Eric Vennes (206) 356-0875

13300 Bothell Everett Hwy., Box #674

Mill Creek, WA 98012

e-mail: [exdirector@wspssa.com](mailto:exdirector@wspssa.com)

website: [www.wspssa.com](http://www.wspssa.com)

## Legislative News

Members, there is a current bill which is up for voting which as an association, needs to be addressed and fully backed. Attached please find the bill which upgrades penalties for assault against Process Servers and Licensed Private Investigators and Detectives.

We should all be committed to seeing that this bill which was introduced January 2010 and still sits in the Judiciary committees of the Assembly and Senate. They are Assembly, No. 1171 and Senate S1614 which are both upgrading penalties for assaults.

This is most certainly, one of the most important bills to be introduced recently in our favor and it would be a sin

to see this not get passed because of a lack of attention and due diligence on our part. While most of our board members are in favor of supporting these bills, it is more important that all members contact the appropriate sponsors.

We will be giving you contact information and will suggest that you contact your legislative sponsors in the near future.

Thank you.

Jerry Colasurdo

President – NJPPSA



Board members at the April 7th meeting.