

# ***PROCESS SERVER SEMINAR***

## **HOW TO SERVE NJ CIVIL PROCESS**

**Sponsored by the New Jersey Professional Process Servers Association**

***Presented by John Perez, Esquire***

During this one of a kind seminar, **you will learn how to:**

- **Serve** legal process in New Jersey according to applicable New Jersey court rules, statutes, and the Federal Rules of Civil and Criminal Procedure.
- **Serve** New Jersey civil process in other jurisdictions.
- **Serve** civil process and subpoenas from other jurisdictions properly in New Jersey.
- **Avoid** pitfalls and possible civil or criminal liabilities.
- **Learn** how to be designated a New Jersey Certified Process Server by the New Jersey Professional Process Servers Association (NJPPSA).

***WHO MUST ATTEND?***

**All New Jersey** Private Process Servers, Private Investigators, Court Reporters, Attorneys, Legal Assistants, Law Students and Law Firm Managers who serve civil process.

***WHO SHOULD ATTEND?***

**All other** Private Process Servers, Private Investigators, or persons who serve New Jersey civil process in other states.

### **SEMINAR DATE AND LOCATION**

**Saturday, February 14, 2009**

**8:30 a.m. to 3:30 p.m.**

**Hilton Garden Inn**

**1885 Route 70 West , Lakewood, NJ**

***REGISTER TODAY!***

# SEMINAR OVERVIEW

## The American Legal System

- Overview of the American legal and judicial systems.
- Review constitutional requirements of due process of law, jurisdiction and process.
- Review structure of state and federal courts.
- Examine general elements of a typical civil case.
- Discuss various types of civil process.
- Learn proper methods of service of process.
- Learn limitations or restrictions on service of process.
- Discuss code of ethical and professional conduct.

## Service of Process in New Jersey

- Review structure of state and federal courts in New Jersey.
- Discuss relevant court rules and statutes.
- Examine sheriff's role in service of process.
- Discuss licensing or certification requirements.
- Review local practice and procedure.
- Receive samples of commonly used forms.

## New Jersey Professional Process Servers Association

- Meet professional process servers from throughout New Jersey.
- Examine Canons of Professional and Ethical Conduct for Professional Process Servers in New Jersey.
- Discuss the NJPPSA Certification and Continuing Education Program.
- See how to have your name appear on the Registry of Certified Process Servers.

Registration fee \$299.00. Complimentary continental breakfast provided. Seminar material includes the Professional Process Server's Guide to Service of Process in New Jersey, plus more.

### REGISTER NOW!

Make check or money order payable to:

**NJPPSA**

**c/o John Perez, Esquire**

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